



**Tarai  
Foods  
Ltd.**

Date: 28<sup>th</sup> September, 2018

**Dear Shareholder**

**Re.: Seeking copy of PAN CARD and Bank Details, DEMAT conversion**

Dear Sir/Madam,

This is with reference to the SEBI bearing circular No. SEBI/HO/MIRSD/DOP1/CIR/P/2018/73 dated: 20<sup>th</sup> April, 2018, wherein the company is required to obtain the copy of Pan Card and Bank details from all shareholders holding shares of the Company in physical form. We have observed from our records that your Pan and Bank details are not updated in our records.

We request you to kindly furnish a self attested copy of your Pan Card and a Cancelled Cheque or copy of Bank Passbook attested by your bank manager. We also request you to furnish your email ID and phone/Mobile Number. This would facilitate the company to support the Green Initiative measure launched by Ministry of Corporate Affairs and provide speedy communication.

You are requested to send the desired details/documents to the Company's Registrar & Share Transfer Agent (RTA), M/s. Beetal Financial & Computer Services (P) Ltd at Beetal House, 3rd Floor, 99 Madangir, Behind Local Shopping Centre, Near Dada Harsukhdas Mandir, New Delhi- 110062.

Please note that w.e.f. from 05.12.2018, transfer of shares in physical mode will not be processed as per amendment to SEBI (LODR) Regulation, 2015. You are advised to demat your shares. The procedure of demat of shares updated on company's website [www.taraifoods.com](http://www.taraifoods.com)

Thanking You

Tarai Foods Limited

Sd/-  
G S Sandhu  
Compliance Officer

Dealing Office :  
#420, Ansal Tower,  
38, Nehru Place,  
New Delhi-110019  
Tel.: 011-41018839

E-mail : taraifoods@gmail.com

Regd. Office :  
13, Hanuman Road,  
Connaught Place,  
New Delhi-110001

Head Office and Plant :  
Sandhu Farms  
P.O. Box No. 18  
Rudrapur-263 153  
Distt. Udham Singh Nagar  
Uttanchal  
Tel.: (05944) 244304/7  
E-mail : taraifoods.rdr@gmail.com

CIN No. : L15142DL1990PLC039291

Website : [www.taraifoods.com](http://www.taraifoods.com)

**Annexure-A**

Name of Shareholder(s)	
Folio No.	
Pan ( <b>attached Self attested copy of Pan</b> )	
Bank Details ( <b>attach Self attested copy of cancelled Cheque</b> )	
Bank Account No.	
Name of Bank	
Branch Address	
IFSC No.	
MICR No.	
Email ID	
Mobile Number	

I/We hereby declare that the particulars given are true, correct and complete.

Signatures

First Shareholder  
Shareholder

Second Shareholder

Third

(-----)  
Signature of Shareholder(s)